



Open Studio Saturdays

Open studio attendees work on an independent basis to produce their own prints. Attendee must demonstrate an appropriate level of experience in printmaking and have taken a Burning Bones Press workshop, to attend open studio. While not all attendees have extensive experience in their chosen medium, we do require that they have the ability to use the facilities correctly, independently, safely and with consideration for other participants and BBP members. A studio manager will be available to address questions and make suggestions.

Open Studio rental under supervision must not be confused with private instruction.

A prospective open studio attendee needs to fill out an application form and schedule a session in advance. Once accepted, you will be required to complete a studio/ safety orientation before beginning to work. Screenprinting is currently not available at this time.

Masks must be worn at all times.

If you have any questions, please email:

info@burningbonespress.com

Open Studio Saturday Rates*

- All open studio attendees will be required to pay a \$75.00 studio rental fee prior to beginning work in the studio, this is **NON-REFUNDABLE**.
- Open studio is available every third Saturday of the month, 10:00 a.m. to 4:00 p.m.
- An attendee **must reserve studio time in advance** — Limited to 7 printers per session.
- Approved renters are asked to provide a 24 hour notice for any cancellations.

**Rates and times are subject to change at any time Burning Bones Press sees as necessary.*

Open Studio Saturday Basic Agreements



CONTRACTS

Burning Bones Press offers an open studio every third Saturday of the month, starting at 10:00 a.m. Attendee must wrap / clean up project and materials promptly by 4:00 p.m.

Fees: All open studio attendees will be required to pay a \$75.00 session fee, prior to beginning work in the studio.*

Burning Bones Press may ask attendee to exit studio and may assess additional fees if:

- attendee damages any equipment;
- attendee damages or soil press blankets;
- attendee breaks BBP open studio contract;
- attendee takes BBP shop equipment or materials/supplies;
- attendee does not remove all personal items by the end of each open studio session.

Payments: Fees are due before or at the beginning of each session. If payment is not received before or at the start of an open studio session, use of shop will not be permitted until all fees are paid. You may pay by using payment portal on the website.

www.burningbonespress.com

Open Studio Session Completion:

All materials and prints must be removed from drying racks and studio areas by the end of the studio session. Burning Bones Press has the right to dispose of and/or donate usable materials to BBP studio or BBP classes.

Occasionally, changes may need to be made to contract agreements and studio policies.

STUDIO ACCESS

This is a working studio and the Master Printers have first rights to the presses when working on a project. Occasional changes to access hours due to contract printing, classes and workshops, special events, etc., will be necessary. Burning Bones Press will make every effort to keep open studio attendees informed and up-to-date through email and website postings, in order to plan time and use of the facilities wisely.

The Takach Press: For the first few printing sessions, there must be a studio manager available to work with you on the Takach Press. Adjusting the pressure and handling the blankets is best



done by two people. This is a motorized press and quite expensive. DO NOT use unless you have been shown how to use it.

BENEFITS OF OPEN STUDIO SATURDAYS

- Use of presses, press blankets, drying racks, various large composite & leather rollers, tympan, gum arabic, solvents, ferric chloride, rosin and some cleaning supplies.
- Printing / Cleaning chemicals

Attendees are responsible for all other supplies needed to print and for clean-up. Attendees must provide personal shop towels for project clean up. Paper towels in dispensers are for hand drying ONLY. Attendee's personal supplies and materials should be labeled.

TERMINATION OF OPEN STUDIO SESSION

We expect all artist attendees to agree to and adhere to the rules of the studio. Burning Bones Press will make every effort to address concerns and problems as they arise. *Attendees who consistently interfere with others' ability to work will be asked to alter their behavior. Problematic, unsafe or disruptive behavior will result in termination of your access to Burning Bones Press' studio facilities.*

- Must know and follow the health and safety guidelines. (Addendum 1)
- Must be able to work independently.
- Must show respect for the facility and use all studio equipment responsibly.
- Must show consideration and respect for other attendees and BBP members, their space and their property.

When in doubt, ASK! If you don't know how to do something or aren't quite sure you are doing something correctly, ask for assistance.

Open Studio attendance will be revoked immediately if:

- attendee allows non-approved printers access to the facilities, tools, equipment, or supplies.
- Tools, equipment or supplies are removed from the studio under any circumstances.

SPACE USE GUIDELINES



Open studio attendees work independently while sharing the studio with fellow attendees and BBP members. By following these simple guidelines when working and cleaning, printers will help keep Burning Bones Press a safe, organized and inviting place to work.

Cleanliness adds greatly to the safety and overall functioning of the shop.

- Hands must be clean or gloved before touching press blankets and operating presses.
- Thoroughly rinse ferric chloride from plates (both front and back) to prevent damaging working surfaces with the corrosive etchant.
- Clean all surfaces in the work area you used.
- Wipe the press beds, press handles and sides of work tables.
- Sweep up metal filings and wood/linoleum chips.
- Check the floor for spills around the area where you have worked.
- Wear gloves and masks when necessary.

Attendees must follow the proper procedures for clean up of inks and use of solvents in the studio.

- To clean inks from glass ink slabs, first remove as much ink as possible with a razor scraper. Do not clean the glass slabs with paint scrapers or spatulas.
- Clean remaining ink with a small amount of canola oil, followed by Simple Green and finally, Windex.
- A member's personal shop towels should be used for clean up. Paper towels provided by BBP are for hand drying ONLY.
- *Minimize the amount of Mineral Spirits and other harsh chemicals in the studio.*
- RED BOTTLES: Mineral Spirits
- BLUE BOTTLES: Denatured Alcohol
- Make sure cleaning materials are replaced to the proper places and containers. Discard paper and trash in large trash cans and place used solvent rags in red fire cans.

Attendees must be conservative when using studio supplies.

- Recycle and reuse materials whenever possible.
- *Minimize utility usage by only turning on the needed lights.*
- Take care not to waste expendables such as canola oil. Solvents and alcohol -- use only as much as you need.

Attendees must be respectful of other attendees and BBP members and the shop facilities. If you wouldn't do something in your own home, don't do it in Burning Bones Press.

- Spray mounting materials and sanding must be done outside.
- *Attendees who consistently interfere with others' ability to work will be asked to alter their behaviour. Problematic, unsafe or disruptive behaviour will result in termination of your membership and access to Burning Bones Press.*
- **Do not allow access to studio to anyone you do not know.**



- Studio access is for approved individuals only. Please refrain from bringing friends, pets, spouses / children, etc.
- Drying racks are NOT to be used as attendee's storage space. Prints should remain on the drying rack only as long as open studio runs. Prints left for an extended period of time, unclaimed, will be removed and disposed of.
- Inks are NOT provided by Burning Bones Press.

Open Studio Saturdays Application



Name_____

Address_____

City_____ State_____ Zip Code_____

Phone_____ E-mail_____

Emergency Contact:

Name_____ Phone_____

Which Printmaking area are you applying for?

☐ Intaglio ☐ Monoprint ☐ Lithography ☐ Relief

Please describe your objectives for working at Burning Bones Press:

The undersigned Open Studio Attendee in connection with Burning Bones Press studio rental shall indemnify Burning Bones Press against all claims arising from any accident, injury or damage whatsoever, however caused, to any person or to any property occurring during the rental term, and against all expenses, counsel fees, and liabilities incurred in connection with any such claim or any action or proceeding brought thereon.

By signing below, the applicant acknowledges that he/she agrees to all the terms, conditions and basic agreements of being an open studio attendee.

Bring this page with you at time of studio rental.

Signature (attendee)_____ Date_____

Signature (studio manager)_____ Date_____