



Co-Op Memberships

Burning Bones Press co-op members work on an independent basis to produce their own prints. Artists must demonstrate an appropriate level of experience in printmaking. While not all co-op members have extensive experience in their chosen medium, we do require that they have the ability to use the facilities correctly, independently, safely and with consideration for other members.

A prospective member needs to fill out an application form and schedule an interview with the studio manager. You will also need to bring a portfolio of 10 prints that demonstrate proficiency in at least one printmaking medium. Once accepted, you will be required to complete a studio/safety orientation before beginning to work. Applicants interested in working in the screenprinting area must be interviewed by Carlos Hernandez.

If you have any questions, please call:

Carlos Hernandez at 832.551.9359 or cvhernandez@me.com

Patrick Masterson at 713.884.5474 or madcap_press@hotmail.com

Co-Op Membership Options*

Twelve-month Membership	\$155.00 per month
Six-month Membership	\$185.00 per month

All artist members will be required to pay a \$125.00 refundable deposit prior to beginning work in the studio.

**Rates will be reviewed every six months and are subject to change. Burning Bones Press will honor all current contracts.*



Co-op Member Basic Agreements

CONTRACTS

Burning Bones Press offers a twelve or six month contract option. Contracts start at the first of the month.

Twelve-month Membership	\$155.00 per month
Six-month Membership	\$185.00 per month

Deposits: All co-op artist members will be required to pay a \$125.00 deposit prior to beginning work in the studio.*

Burning Bones Press will keep your deposit and may assess additional fees if:

- Member damages any equipment;
- Member damages or soil press blankets;
- Member breaks BBP membership contract;
- Member takes BBP shop equipment or materials/supplies;
- Member does not remove all personal items by the first of the non-contract month.

Payments: Fees are due on the first of each month. If payment is not received by the fifth of the month, use of shop will be suspended until all fees are paid and you will be charged a \$5.00/day in late fees. You may pay by leaving a check in the studio manager's box, using payment portal on the website or by mail.

Burning Bones Press
ATTEN: Carlos Hernandez
1518-1 Yale Street
Houston, TX 77008
www.burningbonespress.com

Contract Completion: We expect artist members to complete a full contract. **In the event that you are unable to do so, your deposit will not be refunded.*

If an artist membership contract is not renewed, all materials must be removed from flat files and storage areas by the first day of the next month. The \$125.00 deposit will be mailed *after* all items are removed. Burning Bones Press has the right to dispose of and/or donate usable materials to BBP studio or BBP classes.



Occasionally, changes may need to be made to contract agreements and studio policies. If substantial changes are made to these agreements, current artist members may terminate their contracts.

Extensions/Renewals: Notification to Studio Manager must be made fifteen days prior to the end of membership contract to discuss renewal or completion.

STUDIO ACCESS

All artist members will receive a studio key and have 24 hour access, seven days a week. This is a working studio and the Master Printers have first rights to the presses when working on a project. Occasional changes to access hours due to contract printing, classes and workshops, special events, etc., will be necessary. Burning Bones Press will make every effort to keep members informed and up-to-date through email and postings in the studio, in order to plan time and use of the facilities wisely.

The Takach Press: For the first few printing sessions, there must be another approved artist available to work with you on the Takach Press. Adjusting the pressure and handling the blankets is best done by two people. This is a motorized press and quite expensive. DO NOT use unless you have been shown how to use it.

Use of the screen printing washout booth is limited after 8:30 pm, in respect of building's neighboring tenants.

BENEFITS OF MEMBERSHIP

- One flat file
- Two storage spaces
- Use of presses, press blankets, drying racks, various large composite & leather rollers, tympan, gum arabic, solvents, ferric chloride, rosin and some cleaning supplies.
- Exhibition opportunities
- An open invitation to make exhibition proposals.

Members are responsible for all other supplies needed to print.

Artist members must provide personal shop towels for project clean up. Paper towels in dispensers are for hand drying ONLY. CMYK process inks, extender base and transparent base for screenprinting are NOT provided by Burning Bones Press, as well as, all other printing inks.

Member's personal supplies and materials should be labeled.



TERMINATION OF MEMBERSHIP

We expect all artist members to agree to and adhere to the rules of the studio. Burning Bones Press will make every effort to address concerns and problems as they arise. *Artist members who consistently interfere with others' ability to work will be asked to alter their behavior. Problematic, unsafe or disruptive behavior will result in termination of your membership and access to Burning Bones Press' studio facilities.*

- Must know and follow the health and safety guidelines. (Addendum 1)
- Must be able to work independently.
- Must show respect for the facility and use all studio equipment responsibly.
- Must show consideration and respect for other members, their space and their property.

When in doubt, ASK! If you don't know how to do something or aren't quite sure you are doing something correctly, ask for assistance.

Co-op membership will be revoked immediately if:

- Member allows non-members access to the facilities, tools, equipment, or supplies.
- Tools, equipment or supplies are removed from the studio under any circumstances.
- Member contract prints for other artists.

SPACE USE GUIDELINES

Artist members work independently while sharing the studio with fellow artists. By following these simple guidelines when working and cleaning, members will help keep Burning Bones Press a safe, organized and inviting place to work.

Cleanliness adds greatly to the safety and overall functioning of the shop.

- Hands must be clean or gloved before touching press blankets and operating presses.
- Thoroughly rinse ferric chloride from plates (both front and back) to prevent damaging working surfaces with the corrosive etchant.
- Clean all surfaces in the work area you used.
- Wipe the press beds, press handles and sides of work tables.
- Seep up metal filings and wood/linoleum chips.
- Check the floor for spills around the area where you have worked.
- Wear gloves and masks when necessary.

Members must follow the proper procedures for clean up of inks and use of solvents in the studio.



- To clean inks from glass ink slabs, first remove as much ink as possible with a razor scraper. Do not clean the glass slabs with paint scrapers or spatulas.
- Clean remaining ink with a small amount of canola oil, followed by Simple Green and finally, Windex.
- A member's personal shop towels should be used for clean up. Paper towels provided by BBP are for hand drying ONLY.
- *Minimize the amount of Mineral Spirits and other harsh chemicals in the studio.*
- RED BOTTLES: Mineral Spirits
- BLUE BOTTLES: Denatured Alcohol
- Make sure cleaning materials are replaced to the proper places and containers. Discard paper and trash in large trash cans and place used solvent rags in red fire cans.

Members must be conservative when using studio supplies.

- Recycle and reuse materials whenever possible.
- *Minimize utility usage by only turning on the needed lights.*
- Take care not to waste expendables such as canola oil. Solvents and alcohol -- use only as much as you need.

Members must be respectful of other artist members and the shop facilities. If you wouldn't do something in your own home, don't do it in Burning Bones Press.

- Spray mounting materials and sanding must be done outside.
- *Members who consistently interfere with others' ability to work will be asked to alter their behaviour. Problematic, unsafe or disruptive behaviour will result in termination of your membership and access to Burning Bones Press.*
- **Do not open the front door to anyone you do not know.**
- Drying racks are NOT to be used as members' storage space. Prints should remain on the drying rack only as long as needed for ink to dry. Prints left for an extended period of time, unclaimed, will be removed and disposed of.
- Please do not over mix screenprinting inks. CMYK process inks, extender/transparent bases are NOT provided by Burning Bones Press.
- If an excess amount of screenprinting ink is required by a member's project, it must be purchased by the artist.
- All other matrix inks are NOT provided by Burning Bones Press.



Co-op Artist Membership **Application**

Name_____

Address_____

City_____ State_____ Zip Code_____

Phone_____ E-mail_____

Emergency Contact:

Name_____ Phone_____

Which Printmaking area are you applying for?

☐ Intaglio ☐ Monoprint ☐ Lithography ☐ Relief ☐ Screenprinting

Please describe your objectives for working at Burning Bones Press:

The undersigned Artist Member in connection with Burning Bones Press studio rental shall indemnify Burning Bones Press against all claims arising from any accident, injury or damage whatsoever, however caused, to any person or to any property occurring during the rental term, and against all expenses, counsel fees, and liabilities incurred in connection with any such claim or any action or proceeding brought thereon.

By signing below, the applicant acknowledges that he/she agrees to all the terms, conditions and basic agreements of becoming a artist member.

I, _____ agree to a _____ membership at a rate of
\$ _____, beginning _____ and ending _____.

Signature (co-op member) _____ Date _____



Signature (studio manager)_____Date_____